



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	Lady Amritbai Daga College for Women of Arts, Commerce and Science And Smt. Ratnidevi Purohit College of Home Science & Home Science Technology
• Name of the Head of the institution	Dr. Deepali Kotwal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0712 2247192 2246623
• Mobile No:	9823165250
• Registered e-mail	ladcollege2018@gmail.com
• Alternate e-mail	principal.lad.college@gmail.com
• Address	Shankar Nagar, Nagpur-440010(M.S.) India
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440010
<b>2.Institutional status</b>	
• Type of Institution	Women
• Location	Urban

• Financial Status	SCIENCE AND HOME SCIENCE TECHNOLOGY UGC 2f and 12(B)				
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Dr. Pooja Pathak				
• Phone No.	09371674304				
• Alternate phone No.	0712 2246623 2247192				
• Mobile	9665933666				
• IQAC e-mail address	ladiqac17@gmail.com				
• Alternate e-mail address	pooja.pathak@ladcollege.ac.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://ladcollege.ac.in/AQAR/">https://ladcollege.ac.in/AQAR/</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://ladcollege.ac.in/academic-calendar/">https://ladcollege.ac.in/academic-calendar/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	Nil	2003	21/03/2003	20/03/2008
Cycle 2	A	3.11	2011	08/01/2011	07/01/2016
Cycle 3	A	3.10	2016	05/11/2016	04/11/2021
<b>6.Date of Establishment of IQAC</b>			26/04/2004		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	CPE	UGC	2016 -- 2021	1,50,00,000/-	
<b>8.Whether composition of IQAC as per latest</b>			Yes		

<b>NAAC guidelines</b>	
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. As a part of distinctive feature of the college, the session 2020-21 was celebrated as Mindfulness Literacy year.	
2. College continued receiving funds of College with Potential for Excellence (CPE) for further utilization.	
3. College created special dedicated domain for conducting online activities smoothly. To enable efficient online teaching, special workshops for teachers were conducted. Teaching activity of college was carried out in online mode efficiently.	
4. College signed an MoU with TATA Consultancy services for a period of 2 years from 01.04.2021 to 31.03.2023. The MoU is for a collaborative effort between TCS and institute under the academic interface program. TCS will be developing and designing industry specific application oriented courses which can be offered as elective for specific degree specializations.	
5. IQAC meeting was conducted in online mode. The meeting was attended by newly inducted external nominees from different fields	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
<p>To review and conduct internal IQAC Committee meetings for chalking out the strategy for SSR preparation for 4th Cycle of NAAC</p>	<p>IQAC Committee conducted internal committee members meetings frequently to decide the strategy of documentation work for preparation of 4th cycle of SSR taking into consideration the frequent lock downs initiated by Government of Maharashtra.</p>
<p>To overcome the hassles of online teaching due to closure of colleges during COVID 19 lockdowns.</p>	<p>Online teaching pedagogy workshops were organized to train faculty members with respect to online teaching, keeping online attendance record, Google forms.</p>
<p>To celebrate 2020-21 as Mindfulness Literacy Year</p>	<p>'Mindfulness Literacy Year' was celebrated by conducting workshops, competitions, guest lectures and other activities in online mode throughout the year.</p>
<p>To gather Feedback from Students, Alumni, Teachers, Parents and Employers for year 2020-21 online.</p>	<p>Feedback was collected from Students, Alumni, Teachers and Parents was collected and analyzed.</p>
<p>Perennial activities of the college to be conducted online.</p>	<p>Perennial activities of the college like Annual Prize Distribution, Pat on the Back 2020-21, Birth and death anniversaries of personalities (as per Government of Maharashtra) were celebrated online.</p>
<p>To utilize CPE grants</p>	<p>CPE grants were utilized.</p>
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Management	10/02/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	14/03/2022

### Extended Profile

#### 1. Programme

1.1	1067
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1	3123
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	2443
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1099
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.Academic	
3.1 Number of full time teachers during the year	78
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	138
File Description	Documents
Data Template	<a href="#">View File</a>
4.Institution	
4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	6129135.00
4.3 Total number of computers on campus for academic purposes	200
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>An effective curriculum delivery requires effective planning which is actuated through the mechanism of well qualified teachers, time table, lesson plans, teacher's diary, and course completion certificate and feedback system. The committees and the college academic pyramid played their role effectively to generate a synchronised planning process. The vacant posts are taken care by appointing contributory and full-time teachers from time to time. During this session all the teachers switched over to the online mode of teaching and this year saw the dawn of the flipped</p>	

classroom. The tools for transpiring knowledge changed from chalk and talk to digital mode. All the teachers were given special training on aspects of virtual teaching and evaluation like G-Suite Platform, Google meet, Google Classroom, Google forms and online evaluation.

A digital mode recommendation committee guided teachers for digital curriculum delivery. Staff members were given email id on the college domain. Google Suite learning management system was used and individual e-mail id for each class/course was prepared. Students were linked to Google classroom which was used to provide study material and receive assignments

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar with reference to R.T.M. Nagpur University academic calendar .The first level is the university calendar, the second level is the institutional calendar and the third is at the department level. At the department level, the detailing regarding admission schedule, the curricular, co-curricular and extracurricular activities schedule are planned along with the internal examination schedule. The pandemic had an effect on the internal examination schedule as the RTMNU exam schedule was changed. Though the time frame for assessment was shaken due to the pandemic, assessment was undertaken in the form of prelims, sessional exams, class tests and assignments. Due to the pandemic, the internal assessment mode shifted from physical assessment to online assessment; however the calendar was still followed with some delays in the schedule. The class test and unit test were taken by online assessment techniques through learning management systems like Google classroom and quizzes through Google forms. Internal assessment exams were conducted in the months of December 2020 and January 2021 for odd semesters and at the end of the even semester.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://ladcollege.ac.in/academic-calendar/">https://ladcollege.ac.in/academic-calendar/</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.</b>  <b>Academic council/BoS of Affiliating University</b>  <b>Setting of question papers for UG/PG programs</b>  <b>Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</b>  <b>Assessment /evaluation process of the affiliating University</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**12**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement**



for year: (As per Data Template)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

90

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

90

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum is blended with activities for students all round development . The cells and committees of the college like women's studies centre, NSS, Jagruti cell, Sarwankash cell, conduct co-curricular and extracurricular activities.

Professional ethics were imbibed, through curriculum related programmes like 'Round table', 'Paper Presentation' , celebration of days like Marathi Bhasha Gaurav Diwas, workshop and subject related online guest lectures and webinars.

To inculcate human values, this year's tagline was ' Mindfulness literacy year'. As a stress buster, webinars on "Embodying stillness", mandala art competition, PPT Competition, poster

competition and video making competition were organised. Joy of Giving was experienced through 'daan utsav, and extension education. Programmes like 'Kranti Diwas', 'Sadbhawana Diwas', 'Azadi ka Amrut Mahotsav', pledge on social issues, and Electoral Literacy programme, COVID vaccination camp and awareness programmes were organized.

Gender sensitisation was celebrated through organising International Women's day, and awareness lectures on women and children.

Our gratitude to the environment was portrayed by celebrating world wildlife week, tree plantation activity and training programme on saving water.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

85

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

461

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/1.4.2-Feedback-Process.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/1.4.2-Feedback-Process.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

4900

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1861

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Activities/Mentoring/Programs for slow learners:-**

In our multi-faculty setup, each Faculty and Department undertakes programmes not only cater to the Skill Development, Soft skills, etc. but also concentrate on the academics which is the foremost target to be achieved. Teachers attempt to revise, practice and plan out hands- on like module/s to try and innovate, improvise as per the requirement/s of students. Homework, assignments for such learners finds space where the teacher is able to monitor the progress of the students.

Question bank related to syllabus is created by both the teacher/s to make learning more comprehensive. For slow learners teachers' pay individual attention to students in their regular classes and motivate to improve their academic performance. Flannel Cut-outs, TV & Radio Script, Puppets are prepared by students to improve presentation skills .

Advance learners are motivated to undertake self-learning programmes to acquire further knowledge of the subject/s. The MOOCs are introduced to them to seek additional information initially to make them develop interest in the subject. So the students are able to direct their attention towards area of interest. Syllabus related short projects, industry based training and internships, tie ups with industries, are some of the activities for advance learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3123	78

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences.

Due to Pandemic, the teaching - learning is mostly online for which ICT enabled class rooms with LCD Projectors and Smart Board, are available in institution. Air-conditioned computer lab is available in college which is LAN connected and equipped with Internet facility for teachers and students. The College has a well-equipped Language Lab for promoting the study of foreign languages which offer an immersive linguistic experience that can speed up the pace of learning. To keep the students connected with Indian Culture and imbibe patriotic and social values amongst them, various programmes like Commemoration of Anniversaries Indian Historical Figures, Celebration of 'Mother tongue Day - Matrubhasha Diwas', Poetry Recitation are organised along with celebration of Teachers Day, Independence Day and Republic Day. For session 2020 - 2021 the

physical presence of students was not there due to Covid Protocol. The college has Annual Publication College Magazine 'Urmi' for promoting creativity amongst the students not only by encouraging them to publish articles and poems in but also getting involved and working in the Publication editorial board for improving their creativity and administrative skills.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the faculty members of the college have personal laptop with internet connection. The college has a smart classroom equipped with smart boards & projectors. Various quality YouTube channels and Websites are used for teaching the students in innovative way. Teachers also use innovative Power Point Presentations to improve the effectiveness of the teaching- learning process. In the light of Covid -19 Pandemic that has hit the world in March 2020, it was pertinent for the teachers to switch over to the online mode of teaching for the benefit of the students. Many online workshops were organized by the college between June 2020 to September 2020 for Training teachers for using Google Workspace for Teaching, learning, students assessment and conducting online Exams on Virtual Platform. This has helped in continuing effective teaching - learning in online mode. Google classroom is used to manage and upload curriculum related information, learning material, quizzes, lab submissions and evaluations, assignments, etc. by the teachers of various departments. For teaching various practical subjects in online mode, teachers use various online tools like- whiteboard in Microsoft teams, Jam-board in Google meet. A well-equipped computer lab and Photocopier machine is available for the students in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://ladcollege.ac.in/infrastructure/">https://ladcollege.ac.in/infrastructure/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

78

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

78

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

64

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1429

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As the institution is an affiliated college, it maintains and follows the pattern of internal assessment as prescribed in the respective subjects. Every department in each semester makes it transparent by depicting students about outline and pattern of internal assessment, evaluation and distribution of marks.

Internal assessment carries 20 percent weightage in overall evaluation. Students who are admitted for concerned courses are assessed continuously throughout the semester. Well in advance students are informed about schedule of internal assessment. Following major described techniques were used for evaluating and assessing the students.

- Home assignment
- Project work
- Class tests / surprise tests
- Seminars /PPT presentation



- Viva
- Writing Skills, Reading Skills, Speaking Skills,
- Designing of survey
- Group Discussion
- Garment making assignments, Tech-Pack

This particular year, task of report writing on secondary data and preparation of questionnaire was specified as a part of Study tour which helps in developing practical aspect They are assessed according to overall performance in the semester. They are given extra attention if they do not perform better in their semesters.

Overall, it is clear and transparent to students that they are assessed on parameters such as punctuality, performance in class room, assignments, projects, seminars and involvement in other co-curricular activities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

University level:

At the Institute level, examination related grievances raise by students are effectively communicated to the University for needful actions. Thereafter university's response was communicated to the students. Due to technical issue like network problem, if students are not able to submit examination, they were provided another chance to reappear for same examination. Issue of withheld results is also solved by providing necessary documents.

College level:

As a part of evaluation internal assessment is conducted by every department according to university requirement in a scheduled time. Few students who were not able to give examination or submit home assignment in time because of personal or family health issues or due to technical reasons, such students were also given a second

chance to submit the same. Other provisions on requests that were solved for the benefit of the students were change of subject, medium of examination.

Personal interactive sessions were conducted with students and parents regarding Continuous Internal Assessment, as per the requests.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Response

The outcome based education and performance oriented approach has been adopted by the University and its affiliated colleges. Keeping the quality and enhancement of the students in mind the college tries to bring out the outcomes. The faculty members of each department has outlined the the major program outcomes and course outcomes based on prescribed syllabus.

At the starting of each semester every department tells a student about the program outcomes and course outcomes and career opportunities related with them. While conducting the specific activities such as bridge course, projects, internship, preparation of questionnaire program outcome was explained to the students. Faculty wise program outcome and course outcome is uploaded in the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/2.6.1.PO-CO-for-website.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/2.6.1.PO-CO-for-website.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

Being an affiliated institute, university reforms are followed by the institute. Continuous Internal Evaluation is done on the basis of performance in class tests, Home assignments, presentations/seminars, regularity of attendance, participation of students in different activities like competitions, workshops, sports etc. At the start of the session, the syllabus of the course and its question paper pattern is discussed with the students by subject teacher. Thereafter internal evaluation system is explained by the subject teacher to the students. Internal assessment is transparent. It is conducted by the department before university examination on the basis of completion of syllabus. Warning is issued to the students having low performance and attendance below 50 so that they can take efforts to improve their performance in academics or attendance. Opportunity is given to the students through project work so that they can synthesis knowledge from various areas of learning and apply it critically and creatively. Seminars are arranged for the students They are assessed according to their overall performance in the particular semester.

Over all, the method of measuring the level of attainment of POs , PSOs and Cos is based on Performance in University examination and internal assessment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/2.6.3-University-Annual-Result-Report-2020-2021.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/2.6.3-University-Annual-Result-Report-2020-2021.pdf</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

**1038**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/2.6.3-University-Annual-Result-Report-2020-2021.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/2.6.3-University-Annual-Result-Report-2020-2021.pdf</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://ladcollege.ac.in/wp-content/uploads/2022/03/NAAC-Student-Satisfaction-Survey-Google-Forms-.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**Nil**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**Nil**

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**

**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

**01**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards**

**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

**15**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension work during Covid times is being carried out online mainly through webinars to sensitize students towards social issues which inculcates in them the values of commitment towards the society.

Webinars on vegan outreach, and panel discussion on Gender based violence were organized through the platform of NSS. The impact of these webinars is the holistic development of the students.

Under the banner of DaanUtsav, Akashdeep Making (Skill Daan) workshop was organized for the differently abled children of SVK ShikshanSanthan. Edu Daan Teachers as Nurturers was conducted at Shrinivas Public School. AnandDaan was organized for the inmates of PremDaan- Home for the aged.

Under the aegis of Fitness year, Breast Cancer Awareness Programme was organized for the students of cluster of colleges.

Guest lectures on various commemorative days -Youth day increases student's awareness towards society. Participation in celebrating

such days has raised their consciousness and understanding on various social and moral issues.

Videos were sent to the parents of Gokul Balwadi children on various topics such as health and hygiene practices, safety measures during pandemic. Preparing such videos made the students dwell into realities of life and inculcated in them a sense of social responsibility, thereby leading to holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

59

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

87

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year



05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

#### Response-

- The infrastructure of the college ensures adequate facilities for academic activities and research.
- The college has two Campuses one is situated at Shankar Nagar (SN) and another at Seminary Hills (SH).
- This institution has an ICT enabled rooms, Conference Halls & Auditorium for conducting seminars, association meetings, paper presentations, and various teaching-learning activities.
- Our vast Library with a built up area of 4900 sq.ft. at Shankar Nagar campus and 3110 sq.ft. at Seminary Hills campus provides access to 72944 books and 33 journals including back volumes, and it is fully automated with SOUL 3.0 (Software for University Libraries) software and we have subscribed 21 e-books additionally 6000 Journals and 1,35000 books are available through N-List. Access to e resources INFLIBNET ( Information and Library Network) ,NLIST ( National Library and Information Services Infrastructure for Scholarly Content ), NDL ( National Digital Library of India ) are also available.
- At Shankar Nagar campus 26 laboratories including PG Department of Biotechnology and at Seminary Hills Campus 28 Laboratories including three Research Centers - PG Departments of Cosmetic Technology, Human Development, Hotel Management and Catering Technology which has all facilities required for the students of UG,PG & Research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/4.1.1-Academic-Facilities.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/4.1.1-Academic-Facilities.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

#### Response-

- The Institute has 3 Auditoriums to conduct cultural activities.
- The Department of Physical Education & Sports-

It was established in the year 1932 in response to the challenge of depleting physical fitness and health problems specially in female population of our college as well as transforming role of physical education in the younger generation. The institute has a special gymnasium hall to provide facilities for indoor games specially yoga and karate.

#### Ground Measurements-

1. Basketball Court - 1 Length 28 meters X Width 15 meters
1. Kho Kho ground - 1 Length 29 meters X Width 16 meters ( User Rate-About 15-20 Students/Day)
2. Volleyball Court - 1 Length 18 meters X Width 9 meters (User Rate-About 15-20 Students/Day)
3. Cricket Pitches - -2 Half Pitches Length 10. Meters X Width 3.05 meters(User Rate-About 20-25/Day)
4. Gymnasium Hall : Length 18 meters X Width 9 meters
  - Table tennis Table (User Rate-About 15-20 Students /Day)
  - Chess (User Rate- About 10-15 Students/Day)
  - Carrom (User Rate-About 30-35 Students/Day)
  - Karate (User Rate-About 10-15 Students use/Day)
  - 12 Station Gym
  - 2 Electronic Tread Mills
  - 1 Rowing Machine
  - 1 Electronic Bicycle
  - 1 Cross Trainer

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/4.1.2Sports-Facilities-.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/4.1.2Sports-Facilities-.pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

6

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

45

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/4.1.3-Smart-Classroom-.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/4.1.3-Smart-Classroom-.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**SEVENTY ONE LAKH SEVENTEEN THOUSAND SIX HUNDRED NINTY NINE AND EIGHTY PAISA ONLY**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Library Automation

College is having a library at both the campus. Both the libraries Shankar Nagar and Seminary hills are Fully automated with SOUL 3.0 ILMS Software. Earlier in the year 2004 Shankar Nagar library was partially automated with SOUL 2.0 software now, the software is upgraded into SOUL 3.0 in the year 2021.

#### ILMS Software

2020-21

#### Name

SOUL 3.0

#### Nature of automation

Fully Automated

#### Version

3.0

#### Year of Automation

2021

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/4.2.1-Library-is-automated-using-ILMS-.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/4.2.1-Library-is-automated-using-ILMS-.pdf</a>

### 4.2.2 - The institution has subscription for the

A. Any 4 or more of the above

**following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

501653/-

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

106

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

**Response-**

**Institution frequently updates its IT facilities including Wi-Fi**

- Wi-Fi internet facility provided to all teaching staff (Shankar Nagar & Seminary Hills) on 31.07.2020.
- The college has following hardware & Software facilities in the year-2020-21:
  - 07 computers with 07 paper licenses with Microsoft office.
  - Upgraded Cannon copier machine.
  - Kyan Projector (Integrated computer system) with high end facilities.
  - Library is fully automated with SOUL 3.0 New version.
  - Bar code equipment with barcode printer & Scanner for issue & return of the books.
  - 2 LCD View sonic projectors and 4 Digital smartboards installed at both the campuses.
  - Upgraded Hard disc in CCTV Camera system.
  - 2 wireless adaptors for internet browsing.
  - Hard disc for Data storage.
  - 2 LaserJet Mono Multifunctional printers
  - 2 LaserJet Mono single function printers
  - Renewed Annual Maintenance contract for Shankar Nagar & Seminary Hills Campus.
  - The college website is maintained and upgraded regularly under an annual maintenance contract. It has different portals with latest updates.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/4.3.1-IT-Facilities-.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/4.3.1-IT-Facilities-.pdf</a>

**4.3.2 - Number of Computers**

200

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution</b>	<b>A. ? 50MBPS</b>
--	--------------------

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

**FOURTY SIX LAKH TWENTY EIGHT THOUSAND SIX HUNDRED FOURTY FOUR AND EIGHTY PAISA ONLY**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **Laboratory, library, sports complex, computers, classrooms etc. General Maintenance is done by the college by AMCs and need based maintenance on call basis.**
- **The Heads of Departments are responsible for cleanliness and maintenance of their departments. Librarian looks after the maintenance of the library premises. The Registrar looks after the maintenance of the office infrastructure.**
- **Stock Verification committee verifies stock annually.**
- **Maintenance ICT facilities outsourced. Laptops/desktops, licensed software, CCTVs, and ACs are maintained/upgraded based on annual maintenance contract or on call basis.**
- **Support Facilities Cleanliness/sanitation of the entire**

premises is maintained by college personnel and agencies and is monitored by Cleanliness Committee.

- The college cafeteria at both the campuses caters hygienic food to staff and students. The canteen works under supervision of Canteen Committee.
- To instill adherence to policies for safeguarding college property and for maintaining discipline on campus, details of members of the Admission Committee, Grievance Redressal Cell, Discipline Committee, and Anti-ragging Committee are displayed at the college website.
- In a situation like Covid-19 Pandemic, our College has its own domain through which all teachers conduct their classes and upload OERs for students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/4.4.2-%E2%80%93-Maintenance-.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/4.4.2-%E2%80%93-Maintenance-.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

751

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>



**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

04

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/5.1.3-Capacity-Building-Initiative-Reports-Website.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/5.1.3-Capacity-Building-Initiative-Reports-Website.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1485

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

1485

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>A. All of the above</b></p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**22**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

103

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

04

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

22

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**Response:**

2020-2021 was a transition year from onsite to online teaching and online activities. Student participation in all, committees, book clubs, film clubs, sports and cultural activities and NSS, was online. The Prize Distribution Committee roped in students to help prepare short videos of prize winners. The Outside Activities Cell of the college worked closely with its student members to ensure student participation in online competitions during Pandemic. Students worked online to organize, facilitate and publish the college's first E magazine, Jabberwocky from March 2021 to May 2021, which was published in July 2021.

NSS volunteers worked on the field and off to help peer group interaction to allay Pandemic trauma and anxiety. They helped in online counselling sessions.

Various students coordinated with their teachers to provide information regarding online classes, how to use mobiles, how to create email ids , how to use WhatsApp groups etc.

Student feedback during classroom engagement proved crucial. Student Peer interaction during Covid year was an important Student contribution for all co-curricular online activities.

File Description	Documents
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2021/08/Jabberwocky-Department-of-English-Online-Magazine.pdf">https://ladcollege.ac.in/wp-content/uploads/2021/08/Jabberwocky-Department-of-English-Online-Magazine.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

88

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has formed an alumnae association in the year 2002, which is not a registered body. However, various Alumnae are associated with the college through their faculties and coordinate in various academic and extra-curricular activities. They share their expertise with the current students and other former students through the Alumnae Association. The main aim is to reengage the past students in the growth and development of our institution.

We are building a large data base through teleconferencing, online forums, to increase alumnae participation. We invite them to participate in conferences, seminars, as resource persons for guest lectures etc. Dr. R. B. Mondal, eminent alumnae was invited as chief

guest for the Annual Prize distribution program. The Commerce faculty arranged an online lecture on Entrance Exam for MBA and Banking Sector. A Mega Online Alumnae Meet of the Department of Cosmetic Technology was organised. The Alumnae Association felicitated select Alumnae on the occasion of Women's Day, on 8th March 2021.

Alumnae Association is hosting the celebration of stepping into 90 years of the college establishment and has received Rs.2,25,702/- as donations, out of which Alumnae had contributed Rs.1,02,001/- and the yearly Alumnae Collection from pass out students is Rs. 434898/-

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>	<b>A. ? 5Lakhs</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has vision to develop the institute in to a brand name for excellence in academics and empower the women with higher learning and research capabilities through dynamic and value based education for global competency and strength of character.

Mission of the college is to foster higher education in women and there by enlighten and empower them.

The institutional goals consolidate its mission of disseminating quality education to a maximum number of women.

Department of Lifelong Learning & Extension of RTM Nagpur University, Nagpur has accepted and approved the proposal sent by Women's Study Centre of our College on 29th December 2021.

The teachers were promoted to apply to the Faculty Development programs under the aegis of RUSA and also for financial assistance under various schemes like DST-CURIE, STAR College and MODROB etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College was established in 1932 and run by Women's Education Society, Nagpur, a philanthropic organization committed to the cause of Women's Empowerment through Education. The college being permanently affiliated to RTM Nagpur University follows all such norms laid down by University as well as the Government of Maharashtra and UGC at both academic and administrative levels. The institution promotes decentralization as well as participative management at the strategic and functional levels. The Principal is the Head of the Institution and is supported by the Management. Principal is the Chairperson of the IQAC and she takes all the administrative decisions in coordination with the governing body. She is assisted by two Vice Principals, one for each campus. There are two supervisors to assist the Vice Principals. The Heads of the various departments work under the guidance of the supervisors and take care of the daily running of the departments, both administration and academics. Teaching Faculty members are given representation in various committees/cells and College Development Committee and Nonteaching staffs are represented in the College Development Committee. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Teaching and Learning:

The teachers are given freedom to follow innovative methods for TL process. They are encouraged to use ICT and e-resources. Other teaching processes like outcome based, participatory, interactive, group discussions, role play, etc. are used to encourage the students to participate in the learning process. Special attention is given to slow learners as well as advanced learners by engaging extra classes and remedial teaching. Need- based Bridge courses are conducted by teachers immediately after admission. Home assignments are regularly given to students for continuous assessment. Teachers to complete the course prescribed in the syllabus conduct extra classes, if necessary. Subject related workshops, training programs, add on courses are conducted regularly. The students are encouraged to enroll for MOOCs and Swayam courses. College had applied for the certificate course on Gender Sensitization under the Department of Life Long Learning and Extension, RTMNU, Nagpur for which the approval has been received. To address the student needs whether academic or non-academic, the college has established a strong mentoring system. The grievance redressal cell is formed to constantly monitor and address the student grievances.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/6.2.1-Proofs-fpe-website_compressed.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/6.2.1-Proofs-fpe-website_compressed.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body of the college i.e. Women's Education Society plays the pivotal role of laying down most of the policies, both academic and governance for the effective functioning of the college as per the guidelines received from the government and the university. The policy matters are effectively addressed by the Principal to maintain the academic standards of excellence.

The Vice- Principals facilitate the academic functioning through the supervisors of the faculties and respective heads of the various departments.



For the administrative purpose the Registrar under whom there is administrative staff delegated with specific jobs in the office and class IV staff for other general errands.

The Registrar is ably supported by Chief Accountant's officer. Deputy Accountant and Junior Accountant clerk for dealing with the financial matters.

The principal has constituted various committees and cells comprising of teaching and non-teaching staff of the college to deal with academic and curricular activities which are coordinated by IQAC and CDC of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/6.2.2-organogram-upload.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/6.2.2-organogram-upload.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

##### Teaching:

The Staff Council envisions a number of programs during the year. The staff council also provides a forum for the staff to showcase their talent and to voice their opinions and ideas. Several health schemes are floated from time to time in association with reputed hospitals for general check-ups and health issues. Besides these staff picnics, lunches and get together are a routine part of the institutional practices. College conducted a survey of COVID 19 vaccination status of teaching staff and students. A special vaccination drive was undertaken by college in collaboration with Nagpur Municipal Corporation.

##### Non-teaching:

The 'Maitra Cell', for the non-teaching staff organizes various activities for the welfare of its members. Besides the credit cooperative society specializes in loans and fixed/recurring deposits for its employees with representation from both teaching and non-teaching staff. The college has also a Group Saving linked insurance scheme of LIC of India, Nagpur for the staff. Children of teaching and non - teaching staff are admitted on priority to college programs. College conducted a survey of COVID 19 vaccination status of non - teaching staff and students. A special vaccination drive was undertaken by college in collaboration with Nagpur Municipal Corporation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

47

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Performance Appraisal System for Teachers :

Every year the teachers at the end of the session have to fill PBAS: Performance Based Appraisal System forms and also Confidential Report. PBAS is required for placements of the teacher for attaining next level of promotion. The confidential report filled by the teachers at the end of the session is indicative of performance with respect to lectures/ practical's, attendance of students and results. Also it assesses the performance of teachers with respect to managerial skills, administrative skills, personal academic achievements, interaction with external agencies.

#### Performance Appraisal System for Non-Teaching staff:

The non -teaching staff performance is assessed on the basis of following :

Industry and application, Capacity to work done by subordinates, General intelligence, relation with public and colleagues, administrative ability including judgment initiative and convincing ability, technical / professional ability, Integrity and character and Special / important work done during the assessment year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution is following standard procedure of audit under the standard procedure. A committee is comprising of The Treasurer, Women's Education Society, The Principal, L.A.D & Smt. R.P. College for Women, The Registrar, L.A.D & Smt. R. P. College for Women, Chief Accounts Officer(CAO) and the Auditors M/S V.R. Inamdar & Co, Nagpur, Chartered accountant are the main persons/organizations involved in the smooth implementation of the Audit procedure. Also the institute is having Statutory audits from Auditor General (AG), Joint Director (JD) office on periodical basis. The AG has completed the Audit up to the financial Year 2018-19. The JD has completed the assessment up to the financial year 2010-2011. The audit is supervised by the Secretary, WES, The Treasurer, WES and The Principal, L.A.D & Smt. R.P. College for Women.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

6,68,335/-

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is having student's fees (Government grant) as a major source of income for mobilization. The mobilization of funds is done departmentally / stream wise by asserting the expenses for a financial year and the budget is prepared which covers all the necessary expenses required to be made during the year. As a standard procedure on the basis of budgeted amounts, the departments concerned raise their requirements by applications which are duly approved by the Principal of the Institution and then the department prepares comparative statement of the parties interested in the work / supply and then only the expenditure is made.

The College signed MoU with Gadget - The Career Tool for the year 2020-2021. Number of beneficiary students was 123. Out of this activity the fund generated is Rs. 7,735/-.

This year college is celebrating its completion of 90 Years of establishment. Under this various activities were planned and organized. For this purpose college has invited donations and registrations from its Alumnae, NGOs, Retired teachers, Existing teachers and those associated with college. The funds generated up to 31st December 2021 are Rs. 2,25,702/- and also generated funds of Rs. 4,34,898/- from the Alumnae of the college.

File Description	Documents
Paste link for additional information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/6.4.3-Modified-Proof.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/6.4.3-Modified-Proof.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of college has taken initiatives in creating Standard Operating Procedures for:**

**Online Admission procedure of RTMNU:** After receiving the admission schedule from RTMNU, the committee members drafted a complete SOP for smooth conduction of admission procedure. Due to COVID pandemic, a special vigilance committee of teaching and non - teaching staff was constituted and was operational till the admission procedure was conducted. Care was taken that not a single student faced any problem during the admission procedure when the COVID pandemic was

at its peak by following all COVID norms suggested by local authorities and Government.

Documentation process: IQAC team initiated the process of following specific protocol for documentation of administrative work, writing applications, reports of activities (College and Departmental and outside college) for maintaining records properly. This initiative has been taken considering the ongoing documentation process for 4th Cycle of NAAC and SSR. Apart from the regular documentation work, importance of evidence in the form of Geo- tagged photographs (wherever required) was emphasized.

During the documentation process the importance of flow of documents through proper channel was given priority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching Learning Process: The session 2020-21 was full of challenges due to the COVID 19 pandemic which led to changes in teaching learning process. Due to declaration given by Government of Maharashtra and RTMNU regarding online mode of teaching with respect to strict lockdowns, the challenge was accepted by college by introducing online teaching pedagogy to faculty members. The college created G- Suite platform for the smooth conduction of online classes by teachers. In addition to regular teaching the platform was used for conducting workshop, webinars, and talk shows on a regular basis. The students got used to appearing for online examinations both internal and at University level. This has led the students to actively and confidently participate in online competitions at college and inter - collegiate level.

Structures & Methodologies: The College is multi-faculty and multi-disciplinary. Each program and each course was provided with an individual mail id and password for smooth conduct of classes. The students were given Google Classroom platform to submit their assignments, projects and drawing submissions. ICT teaching pedagogy was successfully utilized by every faculty. Evaluation methods were

based on Google forms for internal assessment and University examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>B. Any 3 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/LAD-College-ANNUAL-REPORT-2021.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/LAD-College-ANNUAL-REPORT-2021.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute has strived to achieve equity and gender sensitization by not only catering to the physical, socio-economical and psychological needs but also addressing the diverse nature of its stakeholders and issues which confront them in the Indian Society.

The institute works towards Gender sensitisation and empowerment by addressing problems and creating awareness in citizenship and



rights, atrocities and violence , sexual harassment , issues of equality and freedom, questions of sexuality , societal and professional norms , facing challenges and other discriminatory attitudes , understanding and respect towards all who contribute to the diverse and heterogeneous society on and off campus . These are reflected in the variety of activities, workshop which are ongoing throughout the academic session., Safety and comfort, health and safety issues awareness.

College has a well-established counselling centre for students in Department of Psychology with special programs on Anti-Suicide mission conducted regularly.

Health safety: On campus availability of doctors for health issues as well as psychological problems of students. This facility is made available in the Girls hostel located in the college premises

Other aspects which are available in the physical form for ensuring comfort, the safety and security of its staff and students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/AOAR-7.1.1-ALL-EVIDENCE-FINAL-30-3-2022.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/AOAR-7.1.1-ALL-EVIDENCE-FINAL-30-3-2022.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

The institutes' commitment to instill awareness and sensitivity and bring about a change in the perception and attitude of the stakeholders as well as contribute to the cleaning of the environment while reducing its environmental footprint is an on-going practice. Environmental issues are always given prime importance thus at various levels activities were undertaken although restricted in capacity and effectiveness due to online mode. The institute acknowledges the role of every stakeholder in impacting the environment, public health and natural resources. It has therefore worked to tackle this issue at source in the best way possible by on campus activity through managing waste, create eco-friendly environment and educate all stakeholders. Students and staff are educated on waste management practices through lectures, notices and circulars displayed on campus. Mechanisms, devices and facilities have been provided on both campus. Organic and inorganic waste segregation at source, waste conversion at source to minimize the sewage load on city collection grid ( biotoilet ), using recycled and converted waste on campus and treating chemical waste from labs and convert to inert liquid before being discharged into municipal sewer lines are some of the implemented practices.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://ladcollege.ac.in/wp-content/uploads/2022/03/AQAR-7.1.3-Photo-Evidence-Waste-Management.pdf">https://ladcollege.ac.in/wp-content/uploads/2022/03/AQAR-7.1.3-Photo-Evidence-Waste-Management.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

A. Any 4 or all of the above

**with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The institute endeavours to provide an inclusive environment and help in learning through situatedness which it fosters through :**

**Uniformity :** Attention to structures of inequality has been addressed through adoption of uniform for students studying various programmes. This helps to bridge the socio-economic divide and thus makes the learning environment inclusionary. The faculty is being mindful that the admitted students are from various strata of society and regions addresses this diversity. At the same time approach to both the curricular and co-curricular needs of the students are focused upon through aspects and activities undertaken and always with complete fairness and parity.

**Open communication:** Employees can express their disapproval, approval, and criticism. The leadership ( management) views the information / grievances objectively, without bias and resistance. New ideas are considered with an open mind, the atmosphere of trust and respect without limiting convictions exists. The leadership looks for the dialogue and ensures that employees can contribute

optimally. The dialogue is interactive and outcome focused with the work environment also encourages employees in terms of personal growth. Inclusiveness is leading a team or organization without ego and fear. Everyone is allowed to be there, which ensures true inclusiveness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate and make students aware about issues and problems in the society and to imbibe a sense of responsibility towards the society various programmes are conducted by the departments and NSS units of the college. The topics selected are meticulously selected and relevant. The core ethical values such as Integrity, including Exercising good judgment in professional practice; and adherence to ethical principles . Honesty, including truthfulness; fairness; and sincerity. Responsibility, including reliability/dependability as also accountability and trustworthiness. Self-Discipline, acting with reasonable restraint; and not indulging in excessive behavior.

Charity, including kindness , Caring and compassion ,tolerance ,good will ,empathy .Fidelity, including faithfulness to professional life , allegiance to the public trust, loyalty to employer, firm or agency and loyalty to the profession.

Moral sensitivity, character building , judgement and motivation is one of the focus by engaging students through inspiring guest lectures and seminars. The concept of social responsibility is inculcated through activities which emphasizes ethical behaviour in that it requires understanding, identifying and eliminating unethical economic, environmental, and social behaviours.

During this year of the pandemic online activities were undertaken which were successful. Regular programmes Voters pledge, international yoga day and Constitution day were conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The college celebrates all national, international events and celebrations on designated days with great verve and enthusiasm and dedication .It does this by synchronizing its academic calendar with that of the RTMNU university and the Central, State and Local Government directives and circulars from time to time.

The college also encourages the students to imbibe their culture and foster it by celebrating festivals like Ganesh Chaturthi and others. This helps foster bonds across the diverse student population and builds religious and cultural tolerance. The college organizes exhibition or displays to commemorate these days like the Sarvadharm granth bhet which is organized on 15th of August

showcases the religious diversity of our country.

The college organizes exhibition, displays to commemorate these days like the Sarvadharm granth bhet which is organized on 15th of August showcases the religious diversity of our country. The college regularly organizes different activities for inculcating the values of tolerance and harmony cultural diversities. These activities have a very positive impact on society,s cultural and communal thoughts directly. The institute pays tribute to its Founders, thus D Laxminarayan Day, Founders day ( Shri Y M Pathak ) and Teachers Day are observed with avid zeal, ceremony and decorum.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1) PAT ON THE BACK : Programmes , Awards And Endowment Prizes As Recognition Of Excellence , Commitment And Achievements**

Programmes , awards and endowment prizes as recognition of excellence , commitment and achievements of major stakeholders viz. students and Staff ( teaching and Non-teaching / administrative)

i) Goal: Schemes for awards of excellence for faculty , administrative staff and students who have excelled in academics, co-curricular activities , research and sports have been instituted to give an impetus to excel, to boost morale and create an enabling and a sustained atmosphere by providing appropriate rewards and encouragement for good performers, and inspiring and guiding others to be good performers as well

ii) The Context: For the college students excelling in all arenas; academic, sports as well as the non-academic in which they were active participants as a team or individuals and excelled is a step

towards their empowerment which will play a huge role in boosting their self-confidence and building self-esteem. And for the faculty working with the college it is equally important if not more so hence whether it is recognising the achievements or acknowledging their commitment to the institute therefore is a win-win situation for both.

Commitment, dedication and sincerity are attributes which are becoming obsolete in current times and thus it has been a practice to recognize and acknowledging the dedicated service of the staff to the institute which fosters a progressive environment and signals a progression towards excellence. iii) The Practice: There are three programmes in place till date in which this recognition takes place ; 1) 15th August NCC cadets are felicitated for their achievements in various camps at regional , state and national level. 2) The 3rd of January every year, which marks the birth anniversary of Savitribai Fule , the pioneer and ideal of women's education in India students are felicitated and given endowment prizes for their achievements in academic, sports and co-curricular activities at the university and college level. Also this day the teaching and non-teaching Staff who have completed 25 years in the institute are acknowledged and felicitated. 3) Pat on the back which is a recent addition held on founders' day is a programme to felicitate extraordinary work by students, alumni, teaching and non-teaching staff.

iv) Evidence of Success:

These programmes have been hailed by all the stakeholders. They have helped inspire students to participate and excel in various competitions in sports, strive to do better in academics and other co-curricular activities at the college, university, state and national levels. They have helped nurture belongingness and a sense of pride in the students to its alma mater. The staff, both administrative and teaching are more committed to work for the betterment of the institute and fostering an enriching environment while upholding its values, vision and ethos.

v) Problems encountered and resources required:

With the activities and competitions ever increasing it is difficult to keep pace with the number and add more awards and prizes and as the years have passed the endowment prizes have increased too. Hence durations are increasing for holding such programmes. Also the amount instituted for the prize money seems to be comparatively losing its value in current times which seems a meagre sum to most



winners/ achievers. Sometimes benchmarking an achievement qualitatively is also challenging.

#### DAAN UTSAV : The Joy Of Giving week

i) Goal: Learning to be compassionate and feel and spread happiness through giving is the motto of this charity work taken up by the institute to imbibe and inculcate sensitivity amongst the future citizens of the country shaping the next generation and carrying the legacy forward is one of the aims as also to connect with the haves and the have nots.

ii) The Context: Celebrating Joy of Giving Week in the first week of October is an initiative with the intent of learning the concept of selflessness in the current self-centred culture prevalent in contemporary materialistic society. There are many sections of the society who need support and benefaction from other sections of the society who can be their benefactor, be it an individual or a group of individuals. This perspective gets more credibility in a society as diverse as ours and hence the tradition in the institute has been grounded and rigorously been followed by the institute . The 'Daan' --gift or offering is in the form of either intellectual, skill based , artistic, inspirational , financial , social or emotional in nature.

iii) The Practice: Backed by the management and staff this week is a celebration of the human spirit. The college staff, students, the departments individually or in collaboration with each other and N.S.S. Units (I& II) celebrate the joy of giving (Daan) in the first week of October. Selfless service to the society , inclusivity of social strata it focuses on schools, old age homes and adopted villages -mostly being the main focus. Distribution of utility items, donations, Edu-Daan, Shram-Daan, etc. are undertaken.

iv) Evidence of Success :The 'Daan-Utsav "always leaves a lasting impression in all those who get involved, with a promise and a zeal to do more selfless service to the society. The feedback received from the recipients and the benefactors is always heart-warming and changes their individual perspective and enriches their lives

v) Problems encountered and resources required: Time is the only limitation and limited finance is sometimes an issue.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutes commitment to instil sensitivity and usher social transformation by providing an inclusive innovative quality education curricular and co-curricular activities and meet the expectations of the stake holders is an on-going process. Taking a step in this direction the college has focused on a specific issue , social or environmental. This year it was "MINDFULNESS" wherein activities, programmes, workshops related to the issue were focused on. This year it proved to be prognostic given the pandemic situation prevailing all over the world. Thus issues were pursued avidly while undertaking most activities with mindfulness at its core involving all stakeholders with community engagement, sensitization and awareness programmes , imparting knowledge and skills outside classroom in the online format as per guidelines and rules

The year, amid the lockdown , in an online meet held in May 2020 was declared as the 'mindfulness Literacy Year' correlating its significance to the pandemic of COVID- 19. Activities which followed were all online, successful in impact , content and equally well received. The events were webinars, surveys, competitions for all stakeholders. Keeping with the tradition the ethos of the year was effectively captured in a calendar of compiled posters which were competition entries.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

#### Infrastructure

- Maintenance and repairing of the college classrooms/ laboratory/ buildings in both the campus.

- Replacing the old tube lights/bulbs in the whole college with LEDs
- Installing of Solar panels for the illumination of playgrounds, walkways and parking area.
- To enhance the infrastructure for Sports and Gymnasium hall for all.

#### Computerization

- Augmenting computers with latest configuration for administrative purpose and for teaching and learning
- Increasing the number of smart classrooms

#### Quality Initiatives for students

- Preparing students for competitive examinations by organizing Entry level coaching classes/camps.
- To start new Post graduate courses.
- To increase the number of skill based training programs for students to undergo experiential learning.
- To conduct more soft skills and training programs.
- Encourage students to take up MOOCs.
- Organizing student exchange programs with other colleges /institutes.

#### Teaching faculty and Non teaching staff

- Organizing International and National conferences/Seminars.
- Workshops for teachers for on-line teaching and conducting programs with professionalism.
- Teacher exchange programs.
- Computer Training programs for laboratory staff.
- Training programs for Administrative staff.

#### Research and Development

- To start an interdisciplinary Research centre and activities.
- To increase the Publications of the Staff.
- To apply for the financial assistance under various schemes like DST CURIE, Star College, MODROB etc.